



Keewaytinook Mobility
Box 1439, 115 King Street
Sioux Lookout, ON
P8T 1B9



PRE-PAID CARD ACTIVATION



Dear Keewaytinook Mobile First Nation Partner,

To order and then activate your Pre-Paid Cards, please take the following steps:

1. Community technician responsible for the local cell service completes the online KM Pre-Paid Card Order Form located at <http://mobile.knet.ca> and submits to kirstygreene@knet.ca to order a block of prepaid cards.
2. KNET will ship the cards requested to your community. Shipping preferences to be determined by First Nation.
3. All the cards come in blocks of \$1000 for \$10, \$20 and \$50 cards. The blocks MUST be kept together to be activated as a complete block.
4. When cards are received by First Nation and are ready to be used, fax or email the Pre-Paid Voucher Activation Request Form to DMTS. This form will be emailed to Community Technician when order is shipped.
5. Once the cards are activated, **THEY ARE CASH so they must be securely handled**. DMTS/KM are not responsible for lost or damaged cards once they have been activated.
 - **Activation** requests received by 3pm Monday to Friday will be processed the same business day. Activation requests after 3pm will be processed the next business day.
****activations are not preformed on weekends.**
6. Once cards are activated, they are ready to be sold to community members.
7. KO - KNET will invoice the community with each shipment. First Nations will be billed 40% of the card value plus shipping costs. New orders will only be processed if the First Nation's account is cleared.

We look forward to working together with your community-owned cellular service. For more information, please contact:

Keewaytinook Mobile Operations Centre, KNET SERVICES

115 King Street, P.O. Box 1439 Sioux Lookout, ON P8T 1B9

Phone: (807) 737-1135 TollFree: 877-737-KNET (5638) Fax: 807-737-1720

<http://mobile.knet.ca>

Sincerely,

Kirsty Greene (ext 1259)
KNET Program Administrative Assistant

Jeannie Carpenter (ext 1250)
KNET Operations Manager

